

OFFICE

User Manual

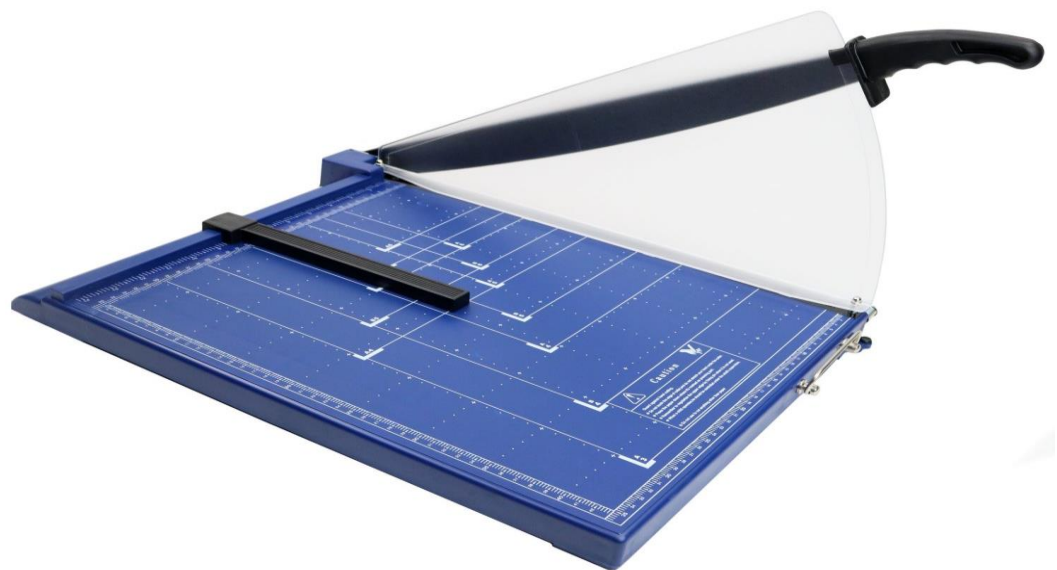
Model Code: 3037

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A3 Guillotine

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Safety Instructions


Notice: Ensure you read and fully understand instructions before use

While every attempt is made to ensure the highest degree of protection in all equipment, we cannot guarantee freedom from injury. The user assumes all risk of injury due to use. All merchandise is sold on this condition, which no representative of the company can waive or change.

- Never carry out any alterations or modifications to this product.
- This product is not a toy, and is only to be used for its designated purpose.
- This product is intended for indoor use only.
- Do not remove the hand-safety guard as this will create the possibility for minor to severe injuries.
- Make sure you lock the guillotine into place after use.
- Do not attempt to remove the blade.
- Only use this product on stable, level and dry ground.
- This product is not intended for use by persons (including children) with reduced physical, sensory and mental capacities, or lack of experience and knowledge, unless they have been given supervision or instruction concerning use of the product by persons responsible for their safety.
- Clean only with a damp cloth. Do not use strong industrial cleaning substances or abrasive materials as these will damage the product.
- If the product is damaged or has any defects, please contact cservice@oypla.com.

Warnings

 This product contains sharp parts. Keep fingers, loose clothing and jewellery away from the sharp blade. This can lead to personal injury.

 DO NOT let children or any people with reduced physical or mental capacities operate the product without supervision. It can lead to product failure and or personal injury.

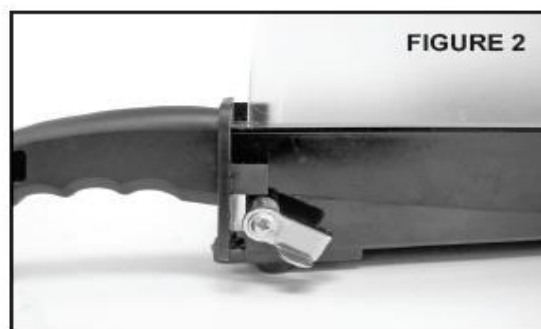
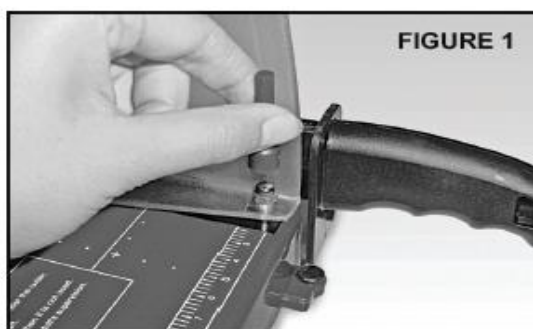
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Assembly Instructions

Parts List:

- If you are missing any of the below parts, please contact cservice@oypla.com
- Please be aware that you will be referring to this parts list throughout the assembly process.



Installing the Safety Guard

Place the plastic guard on the two screw posts next to the blade. Using the plugs provided, screw the nets onto the screws making sure they are secured firmly (see figure one to the right). This will ensure that the guard is in place correctly.

Unlocking the Blade

Unlock the blade by twisting the silver metal latch (found below the blade on the right hand side of the handle) to the left. Please see figure two.

Operating the A3 Guillotine

1. Ensure that the guillotine is placed on an even surface.
2. Unlock the blade (see “Unlocking the Blade” above this section) and lift the blade using the cutting arm.
3. Slide the paper underneath the lip of the plastic safety guard until it shows through on the other side.
4. Adjust the paper clamp to the desired position or line up the paper with the guidelines on the base of the guillotine.
5. Place your hand on the lip of the guard to clamp down onto the paper. Hold the cutting arm of the blade and raise to the top position, then bring down the blade slowly and evenly to cut paper.

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6. Make sure the blade is all the way down before removing the cut paper.
7. Lock the blade safely into place after use and store. Do not remove

HAVE A QUESTION ABOUT YOUR PURCHASE?

Our dedicated customer services team are happy to help. Contact them via:

Telephone: 020 3600 22 55
Email: cservice@oypla.com
Live Chat: WWW.OYPLA.COM

CONSIDER THE ENVIRONMENT!

In the United Kingdom, approximately 5 billion corrugated boxes are used per year, amounting to around 83 per person! By recycling the cardboard box in which this product was packed, you contribute to the preservation and sustainability of the environment.

If you see a recycling logo on the packaging of your product, such as the below examples, that piece of packaging is recyclable. If there is not a recycling logo, please check with your local authorities before recycling.



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